



Agenda & Action Items



CLC Congregational Meeting
Sunday, January 30th 2011

Congregational Meeting Agenda

Annual Meeting of Canton Lutheran Church
Sunday, January 30th, 2011

Call to Order

Devotion (inside cover of Congregational Report)

State of the Congregation: Pastor Tony Haglund

Approval of Minutes from 2010 Annual Meeting

Presentation & Approval of Ministry & Financial Reports for 2010

Report on the updated Vision & Strategic Plan: **God's Work. Our Hands.**

Report on Modified Test Leadership Structure

Proposal to Continue Operating under Modified Leadership Structure

Proposal to Form a Task Force

Election of Officers, Board Members & Committee Members

incoming President, David Amundson assumes the gavel

thanks is given to outgoing President Tracy Johnson for her good & faithful leadership

Financial Report for the Ministry Year 2010

Presentation & Adoption of the 2011 Proposed Budget

Proposal to Gift \$20,000 for the Purpose of Operating Capital in 2011

Proposals to Designate Remainder of Funds from 2009 Sale of Parsonages

Other Business (as brought from the floor)

Lord's Prayer / Adjournment

Proposal to Continue Testing Revised Leadership Structure including a continuation of the temporary suspension of church By-Laws regarding organizational structure

It is proposed that we continue to test the modified Leadership that we implemented at last year's Congregational Meeting.

The revised Leadership structure provides the following advantages:

- A clear and easy to understand way to plan, direct and implement the proposed Vision and Strategic Plan
- A renewed focus on the work of planning and equipping the congregation for ministry as opposed to the Congregational Council doing the vast majority of ministry that otherwise could be shared by other members of the congregation.
- Provides a new model for considering all aspects of the ministry of the congregation rather than simply focusing only on what we did last year.

A motion and second would be required stating:

I move that we continue to temporarily suspend Articles IV, V, VI & VII of our Church By-Laws and replace them with Articles IV, V, VI & VII as provided and labeled as Temporary Revisions to the By-Laws of Canton Lutheran Church and further described and presented in the chart, **Proposed Church Council Organizational Chart**. This temporary suspension of by-laws would be in effect until the next Annual Congregational Meeting in January of 2012.

Test Revisions Proposal to the By-Laws of Canton Lutheran Church

Article IV

Council & Boards

Section 1. There shall be three Boards: Welcome & Witness, Mission & Ministry and Stewardship of Resources; and a Council as hereinafter defined.

Section 2. Each of the three boards shall consist of six adult voting members and one high school voting member elected at the annual meeting of the congregation. One-third of adult members of each board shall be elect at each annual meeting of the congregation, each for a term of three years. Youth members of the boards shall serve one year terms. No member of a board shall serve more than two consecutive terms.

Section 3. A vacancy on any Board because of death, resignation, or otherwise, may be filled by action of the Council until filled by the Congregation at the next annual meeting of the members.

Section 4. The Council shall consist of all the members of the Board of Welcome & Witness, the Board of Mission & Ministry and the Board of the Stewardship of Resources together with all of the officers of the congregation. All such members and officers shall be voting members of the

Council with the exception of the President who shall be a non-voting member, except in the case of a tie, and then the President shall be authorized to cast the deciding vote.

Section 5. The President, President-elect and pastor(s) shall be advisors to the Boards and Councils with voice but no vote, except in the case of the President in situations as described in Section 4 of this Article.

Section 6. Each Board shall annually elect its own chair, vice-chair and secretary.

Section 7. The officers of the Congregation, along with the respective chairs of each ministry board shall make up an Executive Council of the congregation and shall have charge of the general management of all matters relating to legal, fiscal and corporate affairs of the congregation.

Section 8. The Boards and Councils may establish such committees and/or task forces from time to time as are deemed necessary to carry out its duties and functions.

Article V

Board of Welcome & Witness

Section 1. There shall be a Board of Welcome & Witness whose duties and responsibilities shall be to plan, oversee, direct, equip and implement welcome and witness ministries at Canton Lutheran Church including focus on the areas of worship, music, evangelism, hospitality and congregational and community communications, working with the staff of CLC to guide the welcome and witness of the congregation.

Article VI

Board of Mission & Ministry

Section 1. There shall be a Board of Mission & Ministry whose duties and responsibilities shall be to plan, oversee, direct, equip and implement mission and ministry at Canton Lutheran Church including focus on the areas of education, youth and family ministry, discipleship, spirituality and mission support, working with the staff of CLC to guide the mission and ministry of the congregation.

Article VII

Board of Stewardship of Resources

Section 1. There shall be a Board of Stewardship of Resources whose duties and responsibilities shall be to plan, oversee, direct and provide education regarding the stewardship of resources at Canton Lutheran Church including focus on the areas of building upkeep, care of grounds, financial controls and stewardship programs working with the staff of CLC to guide and encourage the faithful stewardship of resources within the congregation.

Current Articles IV-VII of the Canton Lutheran Church By-Laws shall be attached to this document but not available in the online version.

Proposed Church Council Organizational Chart shall be attached to this document but available as a separate document in the online version.

Proposal to Create and Authorize a Task Force to Update CLC Constitution and By-Laws for Presentation at 2011 Annual Meeting

It is proposed that a Task Force of three (3) people be formed for the purpose of updating the Canton Lutheran Church Constitution and revising the Canton Lutheran Church By-Laws to comply with the ELCA required Model Constitution and in adoption of a revised leadership structure for the governance of the congregation.

The updated Constitution and By-Laws shall be brought before the congregation no later than January of 2012 for the purpose of discussion and adoption.

It is proposed that this motion be made and seconded from the floor.

Nominated for Election:

2011 Church Council & Board Members

President-Elect	Mary Toso
Secretary	Kari Elrod
Treasurer	Peggy Beard
Welcome & Witness (3 yr term)	Ronda Headrick
Welcome & Witness (3 yr term)	Dan Rath
Welcome & Witness (youth rep)	Justin Knutson
Mission & Ministry (3 yr term)	Teresa Nygaard
Mission & Ministry (3 yr term)	Kris Schroedemeir
Mission & Ministry (1 yr term)	Shawn Jelsma
Mission & Ministry (youth rep)	Becca Toso
Stewardship of Resources (3 yr term)	Julie Verley
Stewardship of Resources (3 yr term)	Michelle Short
Stewardship of Resources (youth rep)	Kelby Nelson
Endowment Committee	Doug Verly (3 year term)
Endowment Committee	Anna Mae Edwards (3 year term)

Nominating Committee (person staying from current board) Becky Heikkila
Nominating Committee (from Council) Tracy Johnson
Nominating Committee (from Council) Shirley Temple
Nominating Committee (from congregation) Keith Beachler
Nominating Committee (from congregation) Linda March

An appropriate motion would be:

I move that nominations be closed and that the nominees presented by the Nominating Committee for officers, board and committee members be summarily approved.

Canton Lutheran Church Proposed Budget for 2011

	2010 Budget	2010 Actual	2011 Proposed	
Financial Gifts Rec.				
General Fund Offerings	308,800	261,892	274,390	5% increase
Loose Offerings	10,000	9,253	9,300	
Sunday School & Misc.	4,400	4,763	4,700	
Interest Parsonage #1	5,848	5,450	0	
Total Financial Gifts Rec.	329,048	281,357	288,390	
 Ministry Expenses				
SD Synod Benevolence	14,000	14,000	15,120	
percentage of GF offerings	4.7%	5.3%	5.5%	
Worship Supplies	2,125	2,464	2,000	
Youth & Family Ministry	13,075	12,670	8,000	
Office Supplies & Expenses	14,500	13,630	13,000	
Stewardship Envelopes	2,000	1,900	1,900	
Hospitality & Promotion	2,500	1,999	2,000	
Bookkeeping	7,200	6,900	6,000	
Liability & Workers Comp Ins.	6,323	6,574	7,635	
Synod Convention Expenses	750	600	600	
Mntnce & Upkeep of Prop.	3,850	3,039	2,700	
Utilities	26,350	26,018	26,720	
TOTAL MINISTRY EXPENSES	78,673	75,794	70,555	
Pastoral Salaries	42,550	42,550	40,000	
Staff Salaries	120,550	114,133	95,440	
Mileage	4,000	2,375	2,500	
Pastoral Pension & Benefits	34,000	34,861	35,400	
Pastoral Housing Allowances	20,500	20,500	20,000	
Other Staff & Pastoral Exp.	2,200	1,480	2,000	
Employee Benefits	3,200	2,590	0	
Payroll Taxes	9,375	8,734	7,375	
TOTAL SALARIES & OTHER	236,375	227,223	202,715	
Total Ministry Expenses	329,048	317,017	288,390	
	<i>shortage</i>	<i>-35,660</i>		

It is proposed that this motion be made and seconded from the floor to approve this budget.

Proposal to Gift \$20,000 from the sale of parsonages for the sake of operating expenses during the year 2011

CLC entered 2011 with just over \$4,000 in our checking account. Variable giving levels throughout the year require a larger starting cash balance to be able to consistently pay bills on time throughout the year.

It is proposed that \$20,000 from the sale of the parsonages be gifted to the General Fund of CLC for the sake of operating expenses during the year 2011.

It is proposed that this motion be made and seconded from the floor.

Proposal for Distribution of Remaining Parsonage Monies

If the above two motions are approved that would leave \$191,140.58 remaining from the sale of the parsonages. It is proposed that those monies be distributed in the following manner:

A TITHE: In thanksgiving for the money received from the sale of the parsonages, a tithe is proposed to be given for the sake of God's mission. Net funds received from the sale of the two parsonages was \$241,140.58. It is proposed that a tithe of \$24,000 be given to a ministry to be determined by the Executive Council and proposed to the congregation at a specially called Congregational Meeting during the year 2011.

FUTURE BUILDING REPAIRS & UPKEEP: Our church facility is beautiful but at over 100 years old is prone to untimely (and often costly) repairs and maintenance bills. It is proposed that \$100,000 be set aside for building repairs and upkeep for the years to come.

MINISTRY PROJECTS: It is proposed that the remaining \$67,140.58 be set aside for future (but as yet unidentified) ministry projects that arise within the congregation. A vote of the congregation would be required to spend any of this money and the money could only be spent for ministry projects that the congregation approves. It is further proposed that no money is spent for a ministry project from this fund, unless the amount used for a ministry project is at least matched by additional gifts from the congregation. This will ensure that whatever ministry projects are chosen, they are additionally well supported by the congregation.

It is proposed that this motion be made and seconded from the floor.